

Request for Record

Case Number:

What Document is Needed:

When Needed:

Person Requesting First Name: Last Name:

Address: City: State:

Phone Number: Ext. Fax:

Email Address:

Best Time and Way to Contact You:

Comments:

Once your record is located, we will contact you to determine how you would like to obtain it and provide payment. Thank you!

Fees:	Certified Record	\$2.00 / document
	Faxed Document	\$2.00 / page
	Mailed Document	\$2.00 / document
	Court Record	\$1.00 / page

Submit